PINEWOOD

Est. 1875

PREVENT POLICY

A Whole School Policy including EYFS

Principles

The Counter-Terrorism and Security Act (July 2015) requires the proprietors of schools to "have due regard, in the exercise of their functions, to prevent people from being drawn into terrorism". This is known as the 'Prevent Duty'.

This policy has therefore been developed in accordance with the principles established by the Counter-Terrorism and Security Act (July 2015 & 2019) and also the Children Acts 1989 and 2004; the Education Act 2002 and 2011, and in line with government publications 'Prevent Duty Guidance: for England and Wales' (March 2015, updated December 2023), 'The Prevent Duty: Departmental Advice for schools and childminders' (June 2015), 'The Use of Social Media for on-line radicalisation' (July 2015), 'Working Together to Safeguard Children' (2015, updated December 2023), and 'What to do if you are worried a Child is being Abused: Advice for Practitioners' (March 2015).

The guidance also reflects, 'Keeping Children Safe in Education' (September 2026) and our responsibilities with regard to the Prevent Strategy.

Definition

For the purposes of this policy the definition of radical or extreme ideology is "a set of ideas which could justify vilification or violence against individuals, groups or self".

Aims

- To ensure all staff understand the risks of radicalisation within our School and how this risk may change from time to time.
- To ensure staff are aware of the Prevent Strategy and are able to protect children and young people who are vulnerable or may be at risk of being radicalised.
- Whilst following the Prevent Strategy the School also maintains its mission for diversity to be a core part of all that it does. The School places a strong emphasis on the common values that all communities share such as self-respect, understanding, tolerance and the sanctity of life. Pupils are taught to respect and value diversity as well as understanding how to make safe, well-considered decisions.

Prevent Leads

Sarah Martyn-Fisher, Designated Safeguarding Lead is our Prevent Safeguarding Lead.
Sarah Davies is our Prevent Governor.
The Bursar is responsible for checking premises lettings in regards to the Prevent Duties.
The Headmaster, DSL, the Bursar and the Deputy Head Pre-Prep are responsible for checking visitors to the school.

Vulnerability to radicalisation or extreme viewpoints from the internet

The School recognises its duty to protect our pupils from indoctrination into any form of extreme ideology which may lead to the harm of self or others. This is particularly important because of the electronic information available through the internet. The School will therefore aim to do the following:

- Educate pupils on the appropriate use of social media and the dangers of downloading and sharing inappropriate material including that which is illegal under the Counter-Terrorism Act.
- Ensure that pupils are unable to access any inappropriate internet sites whilst using the school computers / laptops through the use of appropriate filtering, firewalls and security settings. Pinewood uses the Smoothwall software to alert the DSL and Heads of School if inappropriate wording is detected when pupils are using IT.
- Educate pupils through lessons and assemblies on the concepts of radicalisation and extreme ideology.
- Inform pupils on the importance of Internet Safety both through the ICT curriculum and our Life Skills curriculum.

Please also refer to the School's Computer Resources Policy for Staff.

Arrangements for Visiting Speakers

The School has clear protocols for ensuring that any visiting speakers are appropriately supervised and suitable (see Visiting Speakers Policy). The School's responsibility to pupils is to ensure that they can critically assess the information they receive as to its value themselves and that the information is aligned to the ethos and values of the School and British values.

In order to safeguard pupils from visitors to the School who may have extreme or radical views the School will:

- Ensure all Visiting Speakers have a named point of contact at the school.
- Undertake a risk assessment if deemed necessary before agreeing to a Visiting Speaker being allowed to attend the School.
- The DSL will ensure all visiting speakers to the school are carefully vetted and take immediate action if any individual or group is perceived to be attempting to influence members of the school community, either physically or electronically.
- 'Open source' check any organisations which wish to have relationships with the School, particularly those in the voluntary sector.

- Ensure that Visiting Speakers understand that, where appropriate, their session should actively promote the British values of democracy, the rule of law, individual liberty and mutual respect and tolerance of those with different faiths and beliefs and at no point undermine these.
- On arrival confirm the identity of the Visiting Speaker, using photographic ID if necessary.
- Ensure all Visiting Speakers whilst on the school site, are supervised by a member of staff.
- The DSL will keep an appropriate record of Visiting Speakers showing that the required checks have been completed.

Staff Training

In order to fulfil the requirements of the Prevent Duty the School will:

- Ensure the Designated Safeguarding Lead (DSL) undertakes Prevent awareness training and is able to provide advice and support to other members of staff on protecting children from the risk of radicalisation.
- All staff and governors are required to take online Prevent training before starting at the school.
- Each year, the Prevent policy is circulated to staff and governors, who need to read and sign stating they understand the policy. Records are kept by the head of HR.
- The DSL will ensure staff are trained to be vigilant in spotting signs of extremist views and behaviours and that they always report anything to the DSL which may suggest a pupil, another staff member or a visitor is expressing opinions which may cause concern. Staff should follow the usual reporting procedures as for any other safeguarding concern as laid out in the School's Safeguarding (Child Protection) Policy.
- Ensure staff understand the importance of monitoring pupil absences and promptly address concerns about irregular absence with parents and / or carers.
- Ensure staff and governors are aware of how to identify and respond to risks to children from extreme or radical views.

Staff are also advised to access **Educate Against Hate** where signs of radicalisation are shared to help staff inform themselves about pupils who might be at risk of being radicalised.

Further information and guidance are available on the OSCP website: Radicalisation - Oxfordshire Safeguarding Children Partnership (oscp.org.uk)

In the event of radicalisation, it is possible to intervene to prevent susceptible people being radicalised, which is why diligence and knowing tell tale signs are all important.

Curriculum

Pinewood ensures its pupils are offered a broad and balanced curriculum delivered by skilled teachers that aims to prepare them for life, encouraging them to be inquisitive learners who

are enriched, understand and become tolerant of difference and diversity, whilst also ensuring that they thrive, feel valued and are not marginalised.

Classroom practices include:developing questioning techniques to open up safe debate;

- building confidence to promote honesty about a plurality of views;
- ensuring freedom of expression and freedom from threat;
- debating fundamental moral and human rights principles;
- promoting open respectful dialogue; and
- affirming multiple identities.

Life Skills lessons are an effective way of providing pupils with time to explore sensitive or controversial issues, and equipping them with the knowledge and skills to understand and manage difficult situations. However, Pinewood ensures that embedded within the curriculum are opportunities for pupils to build resilience to extremism and enable them to develop a positive sense of identity through the development of critical thinking skills.

Pinewood also uses the Life Skills curriculum including RSE to help prepare pupils for life in modern Britain and as preventative education to support a culture of zero tolerance for sexism, misogyny/misandry, homophobia, biphobic and sexual violence / harassment.

Pinewood values freedom of speech and the expression of beliefs / ideology as fundamental rights underpinning society's values. Pupils regularly participate in discussion, with speaking and listening being embedded in all subjects. Pupils and teachers speak freely and voice their opinions. However, there is an understanding that freedom comes with responsibility and free speech that is designed to manipulate the vulnerable or that leads to violence and harm of others goes against the moral principles in which freedom of speech is valued

Curriculum content includes:

- promoting knowledge, skills and understanding to build the resilience of learners;
- exploring controversial issues;
- recognising local needs;
- challenging extremist narratives;
- promoting universal rights;
- promoting critical analysis; and
- promoting pro-social values

The school promotes Schemes of Work that provide opportunities for pupils to engage in issues that raise awareness. For example, in Classics, myths and legends provide opportunities to discuss the motives behind death and killing alongside compassion and empathy whilst in Geography pupils explore migration and the movement of people around the world.

The school's library houses literature about the world we live in with many highly acclaimed young adult novels which deal with terrorism and the effects of terrorism, and that explore situations in other countries and their impact and consequences e.g. refugees etc. In addition, the school's librarian is a member of several professional accredited organisations,

including the Oxfordshire School Library Association and Chartered Institute of Library and Information Professionals, which provide guidance and assistance in selecting age-appropriate, relevant and diverse reading material and information, that speak with authentic voices of different cultures and lifestyles.

In the Early Years Department, the statutory framework for the Early Years Foundation Stage sets standards for learning, development and care for children from 0-5, thereby assisting their personal, social and emotional development and understanding of the world.

Risk Assessments

The DSL is responsible for carrying out risk assessments to assess the risks of pupils being drawn into terrorism, including support for extremist ideas which are part of terrorist ideology. The DSL will also use risk assessments to demonstrate their understanding of the risks and how to identify pupils who may be at risk of radicalisation.

Hiring & Lettings

Any organisations or individuals wishing to hire the School will be 'open source' checked to confirm that they do not have any extreme or radical views. This requirement will also be included in any Letting Agreements.

Managing Referrals & Working in Partnership

Any pupil who is deemed to be at risk of being radicalised or extremism will be referred by the DSL as appropriate through the Local Authority Channel Referral and Intervention processes.

The School will then work in partnership with the relevant agencies to seek advice, support and guidance drawing on multi-agency expertise, to support pupils at risk of harm.

A strong multi-agency partnership across the whole system of help, support and protection, including effective work from all agencies, parents, carers and families is vital. This includes a child centred approach within a whole family focus and in this context how all practitioners should work in partnership with parents and carers as far as possible.

The four key principles that underpin work with parents and carers include:

- Effective partnership working with parents and carers by practitioners building strong, positive, trusting and cooperative relationships.
- Communication should be respectful, non-blaming, inclusive and adapted to parents and carers needs.
- Practitioners empowering parents and carers to participate in decision-making to help, support and protect children.
- Practitioners should involve parents, carers, families and local communities in designing processes that affect them, including those focused on safeguarding children.

Prevent Duty should be seen as part of our existing safeguarding framework and this policy should be read in conjunction with the following policies and statutory guidance amongst others:

Safeguarding (Child Protection)
Missing Pupils
Whistleblowing
Cyberbullying
Anti-bullying
E-Safety
Social Media
Computer Resources Policy for Staff
Keeping Children Safe in Education (Sept 25)

Reviewed by: Sarah Martyn-Fisher, DSL
Updated: September 2026
Review Date: September 2027
Reviewed and approved by: Governance Committee
Next Review Date: 5 October 2026

Annex A

PREVENT REFERRAL FORM

REFERRAL PROCESS
By sending this form you consent for it to arrive with both your dedicated Local Authority safeguarding team & Prevent policing team for a joint assessment. Wherever possible we aim to give you feedback on your referral, please be aware, however, that this is not always possible due to data-protection & other case sensitivities. Once you have completed this form, please email it to: **For Buckinghamshire referrals: preventreferralsaylesbury@thamesvalley.pnn.police.uk** **For** **Milton Keynes referrals: preventreferralsmiltonkeynes@thamesvalley.pnn.police.uk** **For** **Oxfordshire referrals: preventreferralsoxon@thamesvalley.pnn.police.uk** **For** **Bracknell referrals: preventreferralsbracknell@thamesvalley.pnn.police.uk** **For** **Maidenhead referrals: preventreferralsmaidenhead@thamesvalley.pnn.police.uk** **For Reading** **referrals: preventreferralsreading@thamesvalley.pnn.police.uk** **For Slough referrals:** **preventreferralsslough@thamesvalley.pnn.police.uk** **For West Berkshire referrals:** **preventreferralswestberkshire@thamesvalley.pnn.police.uk** **For Wokingham referrals:** **preventreferralswokingham@thamesvalley.pnn.police.uk** **For general Prevent enquiries within Thames Valley, or for advice on completing this form, please contact the local Thames Valley Prevent team or the Prevent Gateway Team: PreventGateway@thamesvalley.pnn.police.uk or call 01865 555618**

INDIVIDUAL'S BIOGRAPHICAL & CONTACT DETAILS	
Forename(s):	First Name(s)
Surname:	Last Name
Date of Birth (DD/MM/YYYY):	D.O.B.
Approx. Age (if DoB unknown):	Please Enter
Gender:	Please Describe
Known Address(es):	Identify which address is the Individual's current residence
Nationality / Citizenship:	Stated nationality / citizenship documentation (if any)
Immigration / Asylum Status:	Immigration status? Refugee status? Asylum claimant? Please describe.
Primary Language:	Does the Individual speak / understand English? What is the Individual's first language?
Contact Number(s):	Telephone Number(s)
Email Address(es):	Email Address(es)
Any Other Family Details:	Family makeup? Who lives with the Individual? Anything relevant.

DESCRIBE CONCERNS	In as much detail as possible, please describe the specific concern(s) relevant to Prevent.
Please Describe	

FOR EXAMPLE:

- How / why did the Individual come to your organisation's notice in this instance?
- Does it involve a specific event? What happened? Is it a combination of factors? Describe them.
- Has the Individual discussed personal travel plans to a warzone or countries with similar concerns? Where? When? How?
- Does the Individual have contact with groups or individuals that cause you concern? Who? Why are they concerning? How frequent is this contact?
- Is there something about the Individual's mobile phone, internet or social media use that is worrying to you? What exactly? How do you have access to this information?
- Has the Individual expressed a desire to cause physical harm, or threatened anyone with violence? Who? When? Can you remember what was said / expressed exactly?
- Has the Individual shown a concerning interest in hate crimes, or extremists, or terrorism? Consider *any* extremist ideology, group or cause, as well as support for "school-shooters" or public-massacres, or murders of public figures.
- Please describe any other concerns you may have that are not mentioned here.

COMPLEX NEEDS	Is there anything in the Individual's life that you think might be affecting their wellbeing or that might be making them vulnerable in any sense?
Please Describe	

FOR EXAMPLE:

- Victim of crime, abuse or bullying.
- Work, financial or housing problems.
- Citizenship, asylum or immigration issues.
- Personal problems, emotional difficulties, relationship problems, family issues, ongoing court proceedings.
- On probation; any erratic, violent, self-destructive or risky behaviours, or alcohol / drug misuse or dependency.
- Expressed feelings of injustice or grievance involving any racial, religious or political issue, or even conspiracy theories.
- Educational issues, developmental or behavioural difficulties, mental ill health (see **Safeguarding Considerations** below).
- Please describe any other need or potential vulnerability you think may be present but which is not mentioned here.

OTHER INFORMATION	Please provide any further information you think may be relevant, e.g. social media details, military service number, other agencies or professionals working with the Individual, etc..
Please Describe	

PERSON WHO FIRST IDENTIFIED THE CONCERNS	
Do they wish to remain anonymous?	Yes / No
Forename:	Referrers First Name(s)
Surname:	Referrers Last Name
Professional Role & Organisation:	Referrers Role / Organisation
Relationship to Individual:	Referrers Relationship To The Individual
Contact Telephone Number:	Referrers Telephone Number
Email Address:	Referrers Email Address
PERSON MAKING THIS REFERRAL (if different from above)	
Forename:	Contact First Name(s)
Surname:	Contact Last Name
Professional Role & Organisation:	Contact Role & Organisation
Relationship to Individual:	Contact Relationship to the Individual
Contact Telephone Number:	Contact Telephone Number
Email Address:	Contact Email Address
REFERRER'S ORGANISATIONAL PREVENT CONTACT (if different from above)	
Forename:	Referrers First Name(s)
Surname:	Referrers Last Name
Professional Role & Organisation:	Referrers Role / Organisation
Relationship to Individual:	Referrers Relationship To The Individual

Contact Telephone Number:	Referrers Telephone Number
Email Address:	Referrers Email Address

RELEVANT DATES	
Date the concern first came to light:	When were the concerns first identified?
Date referral made to Prevent:	Date this form was completed & sent off?

SAFEGUARDING CONSIDERATIONS	
Does the Individual have any stated or diagnosed disabilities, disorders or mental health issues?	Yes / No
Please describe, stating whether the concern has been diagnosed.	
Have you discussed this Individual with your organisations Safeguarding / Prevent lead?	Yes / No
What was the result of the discussion?	
Have you informed the Individual that you are making this referral?	Yes / No
What was the response?	
Have you taken any direct action with the Individual since receiving this information?	Yes / No
What was the action & the result?	
Have you discussed your concerns around the Individual with any other agencies?	Yes / No
What was the result of the discussion?	

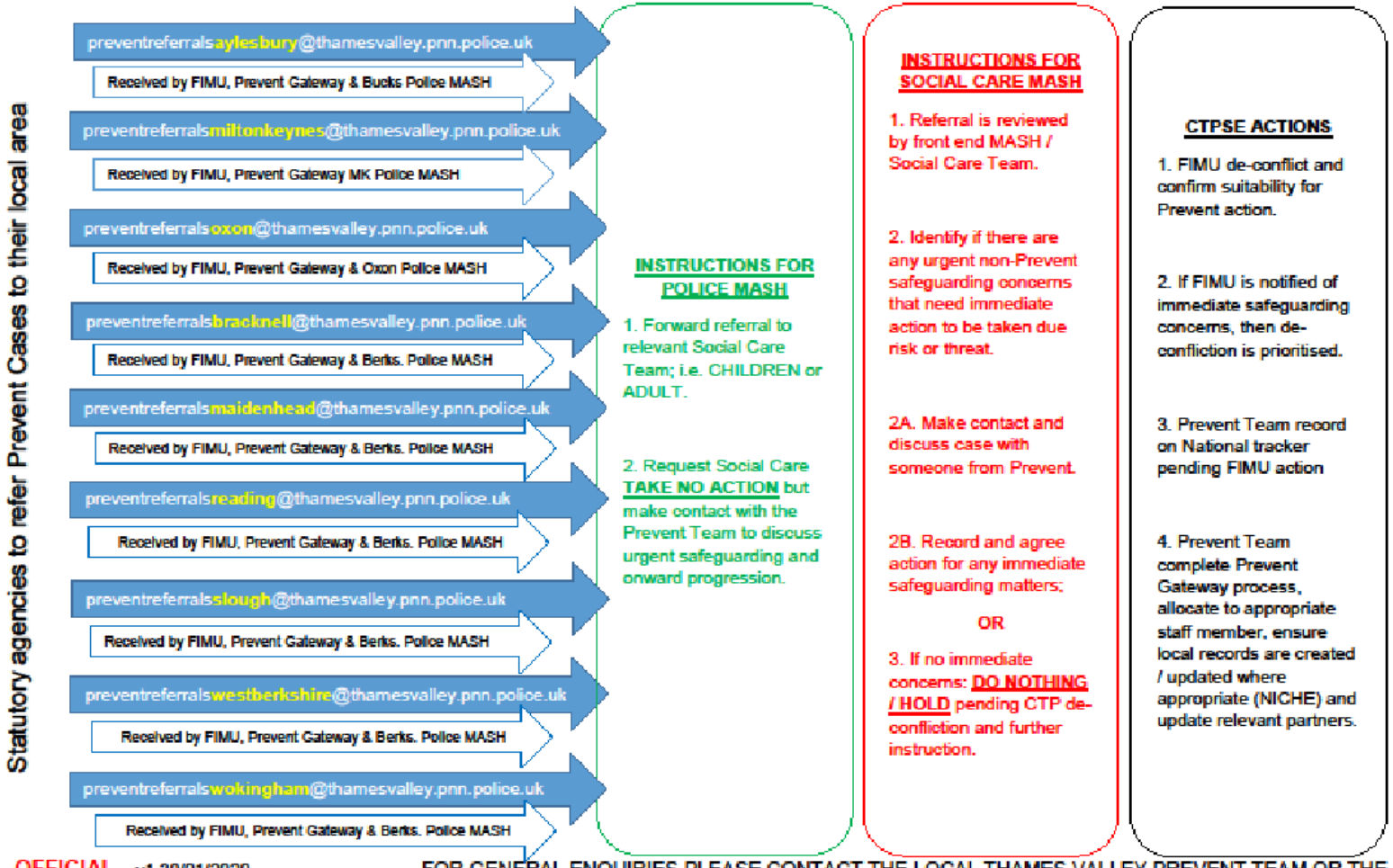
INDIVIDUAL'S EMPLOYMENT / EDUCATION DETAILS	
Current Occupation & Employer:	Current Occupation(s) & Employer(s)
Previous Occupation(s) & Employer(s):	Previous Occupation(s) & Employer(s)
Current School / College / University:	Current Educational Establishment(s)
Previous School / College / University:	Previous Educational Establishment(s)

THANK YOU

Thank you for taking the time to make this referral. Information you provide is valuable and will always be assessed.

If there is no Prevent concern but other safeguarding issues are present, this information will be sent to the relevant team or agency to provide the correct support for the individual(s) concerned.

PREVENT NATIONAL REFERRAL FORM PATHWAY - TVP



OFFICIAL – v1 30/01/2020

FOR GENERAL ENQUIRIES PLEASE CONTACT THE LOCAL THAMES VALLEY PREVENT TEAM OR THE PREVENT GATEWAY TEAM: PreventGateway@thamesvalley.pnn.police.uk or 01865 555618